

Staff Use Only

Submittal Date: _____ Counter Initials: _____ Case Numbers: _____



City of Arts & Innovation

PUBLIC WORKS DEPARTMENT Survey Division

GENERAL APPLICATION FORM

Completing this application in full is important in order to communicate the information necessary for determining completeness consistent with the Permit Streamlining Act and to ensure efficient processing (i.e., without delay). Thank you for your investment in the City of Riverside.

PART 1 – PROJECT INFORMATION (MUST BE COMPLETED BY APPLICANT)

Project Description (State in detail what you want to do):

Site Address: _____

Assessor's Parcel Number(s): _____

PART 2 – CONTACT INFORMATION

CLEARLY WRITE OR TYPE ALL INFORMATION

APPLICANT INFORMATION (PRIMARY CONTACT)

Firm/Company Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Telephone: (_____) _____ Facsimile: (_____) _____

E-Mail Address: _____

GENERAL APPLICATION FORM

PROJECT ENGINEER/PLANNER/ARCHITECT (SECONDARY CONTACT)

Firm/Company Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Telephone: (_____) _____ Facsimile: (_____) _____

E-Mail Address: _____

OTHER (ADDITIONAL CONTACT)

Firm/Company Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Telephone: (_____) _____ Facsimile: (_____) _____

E-Mail Address: _____

☐ *If any other person should be notified regarding the processing of this request, attach the name, address, and telephone number on an additional sheet and check this box.*

GENERAL APPLICATION FORM

PART 3 – PROPERTY OWNER(S) CERTIFICATION

Required for all projects

I hereby certify that I am (we are) the record owner(s) [for property tax assessment purposes] of the property encompassed by this application. I further acknowledge and understand on behalf of myself and my representatives and agents that if the project is subject to an Environmental Impact Report, ALUC Review and approval, Military Consultation or Tribal Consultation, the time lines prescribed in the Riverside Municipal Code are stayed until such time as said review and/or consultation is complete. I also understand and agree that the submittal date of my application will be the filing deadline following receipt of my request.

Signature: _____ Date: _____

Property Owner of Record (PRINT NAME): _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Telephone: (_____) _____ Facsimile: (_____) _____

E-Mail Address: _____

Signature: _____ Date: _____

Property Owner of Record (PRINT NAME): _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Telephone: (_____) _____ Facsimile: (_____) _____

E-Mail Address: _____

GENERAL APPLICATION FORM

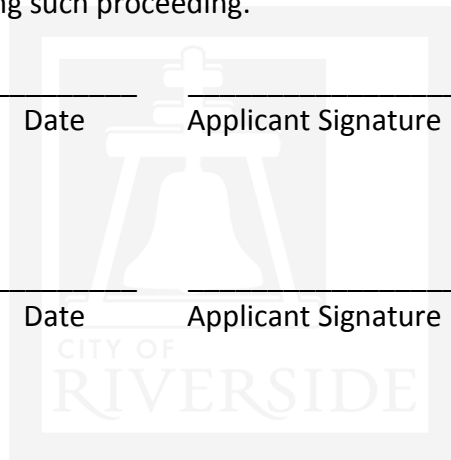
PART 4 – INDEMNIFICATION AGREEMENT (PROPERTY OWNER & APPLICANT)

Required for all projects

Applicant and legal owner of the property, hereby agree to defend, indemnify and hold harmless the City and its agents, officers, attorneys and employees from any claim, action, or proceeding (collectively referred to as “proceeding”) brought against the City or its agents, officers, attorneys or employees to attack, set aside, void, or annul the City’s decision to approve any tentative map (tract or parcel) development, land use permit, license, master plans, precise plans, preliminary plans, design review, variances, use permits, general and specific plan amendments, zoning amendments, and approvals and certifications under CEQA. This indemnification shall include, but not limited to, damages, fees and/or costs awarded against the City, if any, and cost of suit, attorney’s fees and other costs, liabilities and expenses incurred in connection with such proceeding whether incurred by applicant, the City, and/or the parties initiating or bringing such proceeding.

_____ Property Owner Signature	_____ Date	_____ Applicant Signature	_____ Date
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_____ Property Owner Signature	_____ Date	_____ Applicant Signature	_____ Date
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GENERAL APPLICATION FORM

PART 5 –HAZARDOUS SITE REVIEW CERTIFICATION

Required for all Site Specific Development Proposals

Subsection 65962.5(e) of the California Government Code requires that no application for a development project be accepted as complete unless accompanied by a signed statement by the applicant that the Hazardous Waste and Substances Sites List has been consulted to determine whether or not the proposed development site is on the list. The sites list is prepared and annually updated by the Governor's Office of Planning and Research. A copy of the current list for the City of Riverside may be viewed or obtained at the Riverside Community Development Department, Planning Division, 3900 Main Street, Riverside, California, 92522.

CERTIFICATION – The Hazardous Waste and Substances Sites List on file with the City of Riverside Planning Division has been consulted and the above identified development project site has been found (check appropriate box below)

☐ to fall within an identified hazardous site.

☐ not to fall within an identified hazardous site.

Applicant Signature _____ Date _____

PART 6 – TITLE REPORT CERTIFICATION

Required for all projects

I hereby certify that the included Title Report, dated within 2 months of submittal, includes each parcel involved in the project and is complete and accurate to the best of my knowledge.

Title Report Date: _____

Title Report Company: _____

Applicant Signature _____ Date _____

GENERAL APPLICATION FORM

PART 7 –GENERAL PROJECT INFORMATION

Required for all projects

1. List and describe any other related permits and other public approvals required for this project, including those required by city, regional, state and federal agencies:

2. **Existing Zone(s) [to be filled out by Planning staff]:** _____
3. **Proposed Zone(s) (as applicable):** _____
4. **Existing General Plan Land Use Designation(s) [to be filled out by Planning staff]:**

5. **Proposed General Plan Land Use Designation(s) (as applicable):** _____

6. **Site Size (sq. ft. and acres):** _____
7. **Minimum Lot [to be filled out by Planning staff] -**
Size: _____ **Width:** _____ **Depth:** _____
8. **Is the project located within the sphere of influence of an airport?** _____

Planning Use Only

Date: _____ Counter Initials: _____ signature: _____